

**Chapter 1004 Placement Resources  
Relative Care Programs  
Implementation Action Table**

<b>Actions</b>	<b>Due Date</b>
1. State Office will post the revised Chapter 1004 Placement Resources policy on <a href="http://dfcs.dhr.georgia.gov/fostercare">http://dfcs.dhr.georgia.gov/fostercare</a> .	June 10,2005
2. Counties will review and verify the names, addresses and status of the relatives in your county on the attached three lists:  *List 1: Relatives w/ children in DFCS custody receiving TANF *List 2: Relative Care Subsidy *List 3: Relatives receiving no financial assistance	June 17, 2005
3. Counties will identify and include on the list those relatives whose names should have appeared on one of the three lists.	June 17, 2005
4. Counties will mail the appropriate letter to the identified relative according to the three lists. Letters are to be mailed on the County's letterhead.	June 22, 2005
5. Field Program Specialists, supervisors and SSCMs will review the revised Chapter 1004 policy in order to assist the family with making informed decisions regarding their financial options.	Ongoing
6. Counties staff will respond to inquiries from the relatives and inform them of their financial support options.  NOTE: In order for the relatives to receive these additional supports, please respond as quickly as possible.	Ongoing
7. All staff refers to the policy manual, which outlines the specific procedures to process the financial support options chosen by the relatives.	Ongoing